



THE CITY OF  
**NOVATO**  
 CALIFORNIA

\_\_\_\_\_ Date

*Recreation, Cultural  
 and Community Services  
 Advisory Commission  
 Application*

**To: Novato City Council**

I request that you consider my application for the next vacancy on the Recreation, Cultural and Community Services Advisory Commission. I am aware the Commission meets on the second Thursday of each month and that it will take approximately 11-13 hours per month of my time. I will be able to devote the time necessary to perform the duties of this body. I am also aware that my name and address may be made public as an applicant for this body and that this application is a public record. (A computer may be used to replicate this application.)

\_\_\_\_\_ Signature

Name: _____ <i>(Please print)</i>		Home Phone:	Work Phone:
Address: _____ <i>(Street, City, Zip)</i>			
Own: _____ Rent: _____ How Long at This Address:			
Employer:		Employer Address: _____ _____	
Years lived in Novato:		Years lived in Marin County:	

**1. Briefly describe your educational background:**

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**2. Briefly describe your employment background:**

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**3. Describe your recent civic and community activities:**

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**4. Briefly explain your interest in serving on the Recreation, Cultural and Community Services Advisory Commission**

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5. **What do you think is the role and responsibility of the Recreation, Cultural and Community Services Advisory Commission?**

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6. **What suggestions would you make to improve the Parks & Recreation services in the City of Novato?**

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7. **Do you have any special knowledge, skills, abilities or experience in recreation? If so, what?**

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FIVE MEMBERS SHALL BE RESIDENTS WITHIN THE CITY LIMITS.  
TWO MEMBERS MAY LIVE WITHIN THE THREE ZIP CODE AREAS DESIGNATED  
FOR NOVATO. TWO HIGH SCHOOL MEMBERS MAY SERVE AS EX-OFFICIO.  
(SEVEN MEMBER COMMISSION.)

***When completed, return to: City Clerk, 75 Rowland Way #200, Novato, CA 94945-5054***

**NOTE: APPLICANTS MAY APPLY FOR MORE THAN ONE BOARD OR COMMISSION,  
HOWEVER, MAY ONLY SERVE ON TWO IF APPOINTED PER COUNCIL POLICY.**



THE CITY OF  
**NOVATO**  
CALIFORNIA

***Recreation, Cultural and  
Community Services  
Advisory Commission  
(7 Members)***

**TERM: TWO YEARS**

**FIVE MEMBERS SHALL BE RESIDENTS WITHIN THE  
CITY LIMITS. TWO MEMBERS MAY LIVE WITHIN THE  
THREE ZIP CODE AREAS DESIGNATED FOR NOVATO.  
TWO HIGH SCHOOL MEMBERS  
MAY SERVE AS EX-OFFICIO.  
(SEVEN MEMBER COMMISSION.)**

**Primary Focus**

The Focus of the Commission is quality of live for Novato residents.

**Function and Purpose**

The function and purpose of the Commission is to advise the City Council on all matters relating to the practices and policies of the Parks, Recreation, and Community Services Department:

- Recreational Programs, Activities, Services and Events
- Cultural Programs, Activities, Services and Events
- Cultural and Civic Arts
- Recreational and Cultural Facility Needs
- Capital Improvement Program for Parks and Facilities
- Parkland Acquisition, Park Planning, Development and Renovation
- Open Space Acquisition, Use, Management
- Public Art Policies and Procedures
- Program and Facility Partnerships
- Facility Fee and Use Policies
- Park Development Fees and Fees for Public Art
- Community Strategic Plan and General Plan

**Attendance and Conduct**

- Recreation, Cultural, and Community Services Commission members attendance should be in accordance with the City Council's Policy Manual.
- Meetings will be conducted according to Roberts Rules of Order and are subject to the requirements of the Brown Act.
- As public servants, Commissioners are expected to display respect to members of the public, staff and other Commission members.